

Buyer-Side Information

Full Property Address: _____

County: _____

Buyer Name(s) as will appear on the deed:

Will this property be:

Primary Residence Second Home Investment

Buyer #1:

Name: _____

Cell phone: _____

Email: _____

Marital Status: Single Married Widowed, Un-Remarried Divorced

Gender: Male Female

Buyer #2:

Name: _____

Cell phone: _____

Email: _____

If you are not attending closing:

Option A: Utilize a Power of Attorney

- If a Lender is involved in this transaction, the POA MUST be approved for use by the Lender.
- Countdown Title can prepare a Limited and Specific POA as a courtesy on your behalf for a fee.
- If you have an existing POA, please provide the document to Countdown Title immediately, so that Lender approval can be verified.

Option B: Remote Closing with a Mobile Notary

- Notify Countdown Title as soon as possible, so that arrangements for a mobile notary can be made. A certified mobile notary will meet you at a designated time/location and will assist with the execution and delivery of closing documents. Fees will vary based on the type of closing and third-party notary fees.

**** Please be sure to notify Countdown Title promptly if the absentee party will be outside of the United States.

Buyer Closing Checklist:

- 1. Two forms of identification for all Buyers (and signing Spouses). See below for acceptable forms.
- 2. All funds for closing must be in the form of wire transfer. **We cannot accept Automated Clearing House (ACH) Deposits for funds due at closing. Our bank will reject such deposits.**
 - a. Please contact Countdown Title at 321-359-8246 for our wire instructions.
- 3. Original POA, if one is being used. It must be recorded with the County post-closing.

List of Acceptable Forms of Identification

First Document:

- 1. State issued Driver License
- 2. State issued ID Card
- 3. Military ID Card
- 4. Passport
- 5. US Alien Registration Card
- 6. Canadian Driver License

Second Document

- 1. Social Security Card
- 2. Government issued Visa
- 3. Non-US/Canadian Driver License
- 4. Most Recent Signed Tax Returns
- 5. Property Tax Bill
- 6. Voter Registration Card
- 7. Organizational Membership Card
- 8. Bank/Investment/Loan Statements
- 9. Paycheck stub with name
- 10. Most Recent W-2
- 11. Home/car/renter insurance papers
- 12. Recent utility bill

Additional Information that may be important for our office to know prior to closing:
